

## END OF YEAR INFORMATION

1. End of Year Calendar.

Term 4	Week 1	Normal classes
	Week 2	Swat Vac
	Week 3	
	Week 4	Exams
	Week 5	
	Week 6	
	Week 7	Final week for Year 12
	Week 8	Final week for Years 10-11
	Week 9	
	Week 10	Final week of school for all years
Holidays	Week 11	Results released

2. QTAC. The *IB Transcript service* send IB results to universities. I have applied for IB results to be forwarded to QTAC. For results to be sent to any other TAC or any other university, students need to speak to me.
3. To gain your diploma you require 24 points in your subjects and 12 points in your HL subjects.
4. Exam Timetable  
I stress the importance of getting the day and time of each exam correct. Failure to attend an exam will normally result in that exam having to be repeated next May, at the student's expense, and the student graduating then. Students will have their own copy of the exam timetable.  
*"Late arrivals - after 60 minutes - If there is no acceptable reason for lateness, the candidate must not be allowed into the examination; neither can the examination be rescheduled for a later time."*
5. In the case of sickness/injury, the IB will make a determination based on the evidence provided by the student. The three options the IB have are:  
(a) Ignore the exam and use all other marks to ascertain the grade.  
(b) Repeat the exam on another day. We believe this option is rarely used.  
(c) Do the exam next May and graduate six months later – the most common outcome.
6. Exam stationery – Exams must be completed in black or blue **pen**. Use **2B** pencil for Multiple Choice papers and drawing graphs to enable correcting responses. Gel pens, coloured pens/pencils are not allowed. As the exam scripts are scanned, it is imperative that their pen is dark enough for the scanner to read clearly.
7. Students need to be familiar with the IB guide to using the answer booklets, and the IB guides on the correct conduct of a student in an examination including items not permitted.
8. Non-permitted items - "Whiteout" in any of its forms is not permitted **in the exam room**. Nor are phones, smartwatches nor any notes/paper. If a student is found to be in possession of any item that is not permitted in the exam room a report will be sent to the IB. Penalties include the non-awarding of their diploma.
9. Calculators – the TI84 will be reset before each examination. Please discuss the use of alternative calculators well in advance to determine if the calculator is allowed and if there are any IB exam readiness procedures that need to be done on the calculator e.g. "press to test".
10. Bathroom breaks are allowed during an examination but **no extra time** is allowed.
11. Results will be released 4pm Thursday 17 December. Students log in to see their results. I will be at school from 8:00am till 10:00am on Friday 18 December if any student wants to discuss their results. Students (ATAR & IB) now have a window to make any changes to the QTAC applications if they so desire. Check QTAC deadline for your course – most are 14 Jan.

