![Indooroopilly State High School logo]

# How to use Blackboard Collaborate
# for Video Conferencing - Students

You will need to use Microsoft Edge, Firefox or Safari to access the Blackboard Collaborate session.

**1.** Your Teacher or Guidance Officer will book in a time to conduct an online conference with you. They will email you a link or inform you how to access the conference.

**2.** At the scheduled time, copy the link to one of the supported browsers, listed above.

**3.** Click on **Join Room**.

> Join Room

**4.** If you have not used Blackboard Collaborate previously, it will ask you to download the program. Click **Open** or **Run**. This should take no more than 5 minutes depending on your internet speed.

**5. Blackboard Collaborate** should automatically open.

> **Do you want to run this application?**
> Publisher: Blackboard Inc
> Location: https://na-downloads.elluminate.com
> This application will run with unrestricted access which may put your computer and personal information at risk. Run this application only if you trust the location and publisher above.
> More Information          Run    Cancel
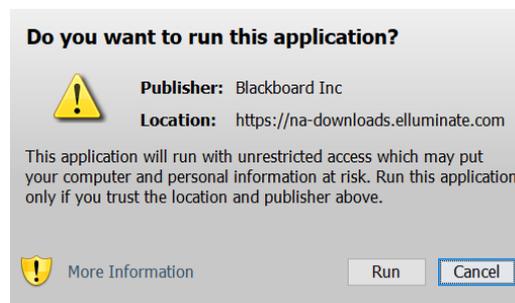
**6.** Once inside the platform, click the **Talk** and **Video** buttons to enable both functions.

> ▼ AUDIO & VIDEO
> Talk          Video
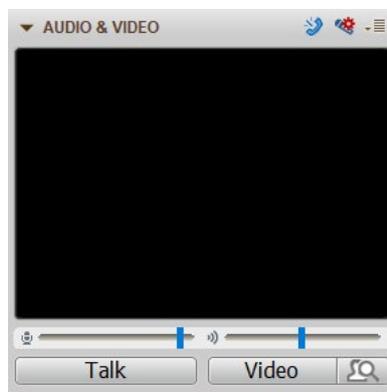
**7.** You should be able to hear and see your teacher.

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